



EXTREME MARQUEES

PAVILION RANGE

INSTRUCTIONS & CARE

BEFORE YOU BEGIN

ATTENTION: Read instructions carefully before use.

Recommended setup procedures are outlined in this document.

For safety reasons it is recommended that at least two persons erect any marquee setup.

Ensure the area is free from any sharp objects, overhead structures or other obstructions.



WARNING: Keep clear of overhead power lines.

THINGS YOU SHOULD KNOW

Your marquee is supplied with 8 steel stakes and 4 tie-down straps. These **MUST** always be attached. For setup on hard surfaces such as pavement sandbags, steel weight plate and concrete blocks **MUST** be used for security. These are add-on accessories that can be purchased separately.

All roof straps **MUST** be attached and tensioned. These security methods will maximise safety. However, due to the unpredictable nature of weather, damage prevention is not guaranteed.

All marquees are considered temporary structures and **MUST** be packed down and stowed away during adverse weather conditions such as heavy rain, strong winds or other storm events.

Prolonged exposure to the sun can seriously degrade the material and/or cause it to become discoloured.

WARNING: KEEP ALL FLAME AND HEAT SOURCES AWAY FROM THE TENT FABRIC.

This tent meets the flammability requirements of CPAI-84. The fabric may burn if left in continuous contact with any flame source. The application of any foreign substance to the tent fabric may render the flame-resistant properties ineffective.

THIS PRODUCT MEETS AUSTRALIAN STANDARDS

Please check with your local regulations prior to purchasing this item. Some municipalities have restrictions and requirements.

SIZES: 3m x 3m, 4m x 4m, 5m x 5m, 6m x 6m



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WHAT YOU'LL NEED

Stanley Knife / Scissors to open boxes. Only cut where symbol is shown on boxes.
Mallet / Hammer to secure steel pins.

PARTS LIST

Standard package items listed below. Please note accessories are not listed here.



Aluminium Legs (x4)



Aluminium Roof Beams (x8)



Aluminium Center Pole (x1)



Aluminium Roof Joiner (x4)



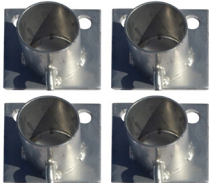
PVC Sandbags (x4) *



PVC Roof / Protective Cover (x1)



Steel Corner Connector (x4)



Steel Feet (x4)



Steel Cross Wires (x2)



Ratchets (x4)



500mm Steel Pins (x8)

SETUP INSTRUCTIONS

Please read instructions completely before setting up your marquee. Make sure you have all the components identified on the Parts List. Recommended procedure below. For safety reasons it is recommended that 2 persons set-up / pack down any marquee.



Layout all roof beams and connectors into position.



Once in place connect the 4 steel corner connectors to the 4 aluminium roof beams.



Attach both cross wires from corner to corner.



ATTACHING THE PVC ROOF
Layout PVC roof over the frame.



Attach all corners of the PVC roof to the corner connectors on the frame.



Layout the 4 aluminium legs.



Insert two of the legs into the corner connectors.



Position center pole in the peak of the roof



Slide the centre pole into cross wires and position.



Attach roof straps around roof beams. Repeat on all sides.



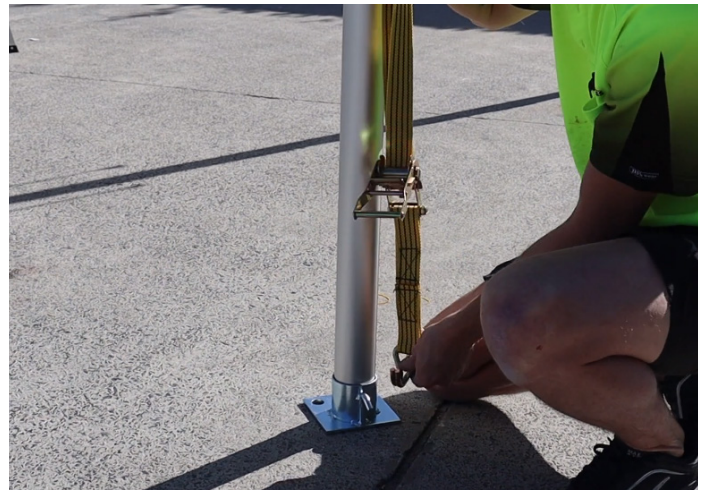
Insert the remaining legs into the corner connectors.



Attach steel foot to the bottom of Legs. Repeat on all sides.



Attach ratchet straps to D-rings on the corner of the roof and tension to the foot plate on all 4 corners. Tie down straps must ONLY be attached from the 2 roof D-rings to the lug on the footplate. Tension until tight.



Attach ratchet straps to D-rings on the corner of the roof and tension to the foot plate on all 4 corners.



Loosely tie white corner ropes together. Repeat on all sides.

SECURE THE MARQUEE

Using the steel pins secure through the foot plates. On hard surfaces use sandbags or steel weight plate with concrete blocks.



TENSIONING THE PVC ROOF

Use 2 steel pins to tension the steel cables as shown.

IMPORTANT - The cables MUST be tensioned until a clearance from the centre pole to the ground of 2150mm is achieved. If the roof is NOT tensioned correctly it will pool with water when raining and cause the frame to sustain damage or possibly collapse



Put one steel pin through the circular collar on the tensioning buckle to stop rotation. Use the second steel pin to wind and tension the cable until the centre pole is 2150mm. Repeat on all four corners.



Tension the PCV roof with the corner ropes until tight.



Should concrete weights be used to anchor the marquee, four additional straps (purchased separately) should be used.

Put one end on the lug located on the roof connector and the other end onto the concrete weight.

Check engineers certificate for correct weight. Certificates are available on the Extreme Marquees website on the resources page.

PACK DOWN

Please read instructions completely before packing down your marquee. Make sure you have all the components identified on the Parts List. Recommended procedure below. For safety reasons it is recommended that 2 persons set-up / pack down any marquee.



Remove steel pins or weight plates.
Release tension on the cross wires.



Undo corner ropes and ratchet straps.



Undo roof all straps.



Remove two legs and lower frame to the ground



Remove center pole.



Remove remaining two legs and fold up roof.
Ensure roof is completely dry before packing away.
Remove cross wires and disassemble the frame and store in protective cover.

IMPORTANT INFORMATION

Your marquee is supplied with 8 steel stakes and 4 tie-down ropes. These **MUST** always be attached. For setup on hard surfaces such as pavement, weight plates or sandbags **MUST** be used for security. These are add-on accessories that can be purchased separately.

All roof tie-down straps **MUST** be attached and tensioned. These security methods will maximise safety. However, due to the unpredictable nature of weather, damage prevention is not guaranteed.

All marquees are considered temporary structures and **MUST** be packed down and stowed away during adverse weather conditions such as heavy rain, strong winds or other storm events.

WARRANTY

Warranty covers manufacture's defaults only. Warranty does **NOT** cover products or parts which have been altered or modified in any manner. This warranty does **NOT** apply to damage caused by wind, rain, storms or other forces of nature, nor does it cover accidental or deliberate damage of the product. Damage caused by these events may be covered under your home or business insurance policy. This warranty does **NOT** apply if the setup of the product does not conform to product instructions. This express warranty is provided in lieu of all other warranties, explicit or implied.

Extreme Marquees is **NOT** responsible for products damaged in transit.

If you are making a warranty claim for a manufacturer fault for reasons other than the above, please complete our Warranty Claim Form - <https://www.extreme-marquees.com.au/resource-centre/> - and email it to the following address: warehouse@extreme-marquees.com.au

Please complete the form and return it to us with photos to preview the manufacturer fault cited.

Alternatively, if seeking replacement parts outside of warranty please fill out the Replacement Parts form and return to us at: warehouse@extreme-marquees.com.au. We will arrange a quotation and dispatch the required parts as soon as possible - <https://www.extreme-marquees.com.au/marquee-spare-parts/>

MANUFACTURER'S WARRANTY

PRODUCT	WARRANTY
Pavilion Frame	5 Years
FABRICS	
Plain 580gsm PVC / Crest PVC	5 Years
Printed 550gsm PVC	2 Years
Clear PVC	2 Years

Your product not listed? Contact us for warranty information.

PRODUCTION & DELIVERY TIME FRAMES

Extreme Marquee will endeavour to meet all customer due dates and deadlines. However, as there are many aspects out of our direct control such as third party freight providers, we can never guarantee an arrival date. As such, Extreme Marquees does not accept liability for any missed due dates, nor do we accept any refund request based on this premise.

Extreme Marquees has an outstanding reputation for meeting the tightest deadlines and our team will continue to strive for excellence in this regard.

RETURNS POLICY

100% Satisfaction Guaranteed

As part of the Extreme Marquee experience, it is our commitment to provide superior products. If you are not completely satisfied with your Extreme Marquee purchase for any reason, we will do our best to rectify. You can return your product for a replacement or refund within thirty (30) days of your purchase. The product must be in new, unused condition. Extreme Marquees does **NOT** accept returns for any custom printed products unless the custom printed product has a fault under our manufacturers warranty.

Extreme Marquees' guarantee does not cover ordinary wear and tear or damage caused by improper use, or weather-caused damage such as storms, rain or wind.

If you have received your Extreme Marquee purchase and it has a manufacturing defect in the materials or workmanship, please fill out our Warranty Claim Form - <https://www.extreme-marquees.com.au/resource-centre/> - and email it to the following address: logistics@extreme-marquees.com.au

Before returning any part or product to Extreme Marquees please contact us to obtain specific return shipping instructions at logistics@extreme-marquees.com.au or call us on 1300 850 832.

Extreme Marquees can arrange the product return for a change of mind, however, the customer will be invoiced for the shipping costs. In addition, when processing a refund due to change of mind a component of the original price will be non-refundable. This amount will be equal to the delivery fees charged by the courier company. If you receive a faulty or damaged product, a replacement will be provided to you.

You can return your purchase from Extreme Marquees by courier regardless of if you have made your purchase on www.extreme-marquees.com.au or over the phone.

MAINTENANCE

PROTECTIVE COVERS

Ensure all protective covers are clean and dry before fitting to any of your marquee products.

CROSS WIRES & TIE-DOWN STRAPS

Inspect regularly to ensure they are fit for use.

CLEANING

Do not use solvents on any part of the Marquee.

ROOF & WALLS

When cleaning your marquee (roof, walls or valance panels) use a soft mop and any mild household cleaning fluid such as dish detergent mixed with warm water.

When cleaning the roof of your marquee we recommend that the tent is fully opened and secured into position. Remove any leg extensions or accessories such as side walls as these can be cleaned separately.

We recommend that the roof of your marquee be cleaned regularly in proportion to the frequency of use.

Allow your marquee to completely dry before packing down and fitting the protective cover. This will prevent mildew and mould growth.

SMALL STAINS

Simply clean with a general-use mild household detergent and a clean cloth.

REPAIRS & SPARE PARTS

ROOF

Should your marquee roof be damaged, please contact the Extreme Marquees Office. We will assess the damage and either suggest a repair centre or arrange to return the roof to our Warehouse/Office. In the case of an issue covered under warranty, claim forms can be found on our website - <https://www.extreme-marquees.com.au/resource-centre/>

FRAME

Should your marquee frame be damaged contact us for options.

DO NOT drag marquee protective covers as this can cause wear and tear and may cause damage to your marquee.



call 1300 850 832

email admin@extreme-marquees.com.au

shop www.extreme-marquees.com.au